

MINUTES
MEETING OF THE BOARD OF DIRECTORS
OPERATIONS AND SAFETY COMMITTEE
METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY
NOVEMBER 19, 2020

The Board of Directors Operations and Safety Committee meeting was called to order at 10:56 a.m., Thursday, November 19, 2020, via WebEx, Atlanta, Georgia.

Board Members Present

Roberta Abdul-Salaam
Jim Durrett
Roderick Edmond
William Floyd
Roderick Frierson
Jerry Griffin **(Chair)**
Freda Hardage
Alicia Ivey
John Pond
Rita Scott
Christopher Tomlinson*

Staff Members Present

Jeffrey Parker
Rhonda Allen
Luz Borrero
Collie Greenwood
Kevin Hurley
Michael Kreher
Melissa Mullinax
Elizabeth O'Neill
Franklin Rucker
David Springstead
Jonathan Hunt

Other staff members in attendance: Marsha Anderson Bomar, Kirk Talbott, LaShanda Dawkins, Steven McClure, George Wright, Douglas Miller, Gregory Gamble, Paula Nash, Erica Pines, Sean Thomas, Stephany Fisher, Tyrene Huff and Marie Peters.

1. **Approval of November 2, 2020, Operations and Safety Committee Meeting Minutes**

On a motion by Mr. Durrett, seconded by Mr. Edmond, the minutes were unanimously approved by a vote of 10 to 0 with 11* members present.

2. **Resolution Authorizing the Procurement of Traction Motor Optical Encoders, IFB B46549**

Douglas Miller, Director Rail Maintenance presented the above resolution for approval.

- Dynapar Optical Encoder with Connecting Harness
 - Considered essential component in the rail car brake system
 - Critical to the safe and reliability in maintaining adequate stop levels

*Christopher Tomlinson is the Executive Director of Georgia Regional Transportation Authority (GRTA) and is therefore, a non-voting member of the MARTA Board of Directors.

- They are used during overhauls and running repairs
- IFB B46549 Contract Overview
 - Advanced notice was sent to 3 vendors
 - Noticed for bids was advertised in the AJC, Georgia Procurement Resume, Government Access Marketplace and on MARTA website
 - DBE goal of 5%
- DBE Information
 - Local DBE participant Stag Enterprise, Inc (shipping and packing items) 0.10%
 - Florida minority company LXI components (connector) 1.38%
 - D&I review indicates that AA electric maximized local DBE participation and therefore satisfied good faith efforts

On a motion by Mr. Durrett, seconded by Mr. Pond, the resolution was unanimously approved by a vote of 10 to 0 with 11* members present.

3. **Resolution Authorizing the Solicitation of a Threat and Vulnerability Assessment and Training Program, RFP P47755**

Gregory Gamble, Commander, Emergency Preparedness Unit presented the above resolution for approval.

- Program expiration – MARTA’s Police Department (MPD) current threat and vulnerability assessment training and exercise state contract will expire on December 31, 2020
- Project Requirements:
 - Institute a reporting structure for summarizing key performance metrics, activities, and outcomes
 - Perform quarterly onsite/virtual meetings to prepare for audits, oversight activities, and executive briefings
 - Develop/maintain MPD’s threat and vulnerability assessment, required by state safety oversight programs (GDOT) and federal funding sources (FTA, TSA)
- Project highlights:
 - Threat and vulnerability assessment
 - Planning and training such as tabletop and full-scale exercises
 - Security and emergency preparedness program sustainment
 - Includes:
 - Continuity of Operations Plan (COOP),
 - Emergency Operations Plan (EOP)
 - Security and Emergency Preparedness Plan (SEPP)

- Incident Command System (ICS) training and internal security auditing
- Best practices annual tabletop exercise that included local, State, and Federal partners

On a motion by Ms. Hardage, seconded by Ms. Ivey, the resolution was unanimously approved by a vote of 10 to 0 with 11* members present.

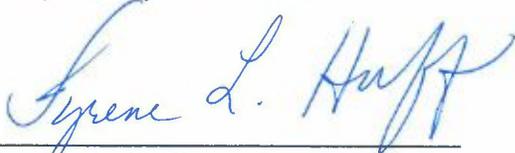
4. **Other Matters**

- a. FY2021 September Key Performance Indicators – Informational Only

Adjournment

The meeting adjourned at 11:11 a.m.

Respectfully submitted,



Tyrene L. Huff
Assistant Secretary to the Board